

Meeting Minutes
Auburn Public Library District Board Meeting
October 15th, 2024
7 PM

Call to order: A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on October 15th, 2024. The meeting convened at 7:17 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

Roll call to establish quorum:

Board Attendees:

1. Lacy Strader: present
2. Monica Garrett: present
3. Ashley Jarrett: present
4. Jeffrey Stutsman: absent
5. Deb Burke: present
6. Dan Dixon: present
7. Katie Horath: present

Staff:

Amanda Kendall, Library Director: present

Nicole Szymiski, Librarian: present

Kaydence Lehman, Aide: absent

Visitors:

none

I. Approval of minutes:

Motion: Moved by Dan Dixon to accept the minutes of the September 2024 meeting

Motion carried.

II. Consent Agenda

- a. Circulation up 259 from August!
- b. A/V and youth services saw the biggest increase; graphic novels increased a lot

Motion: Moved by Lacy Strader that the Consent Agenda be approved.

Motion carried.

III. New Business

1. Tax Levy

- a. *Motion:* moved by Lacy Strader to pass the Tax Levy
 - i. Lacy Strader: yay
 - ii. Monica Garrett: yay
 - iii. Ashley Jarrett: yay
 - iv. Dan Dixon: yay
 - v. Deb Burke: yay
 - vi. Katie Horath: yay

Motion carried.

- 2. Streamline Website System
 - a. Current website is unreliable and reverts to an older version
 - b. Websites must be ADA compliant
 - i. Streamline has the capability to build and maintain website and scan for ADA compliance
 - c. IHLS negotiated price is \$120/month
 - i. Would replace laserware for website maintenance
 - ii. Includes e-signature
 - i. Parents can sign online waiver so kids can have computer access
 - ii. Square capability for payments
 - iii. Ability to issue temporary library cards
 - iii. Can be worked into next years budget since budget is done for this year
 - d. Add to next months agenda to vote
- 3. Insurance Update
 - a. Cook & Kocher Insurance Group insurance increasing this year about \$200

IV. Unfinished Business

- 1. ILAAC Preliminary Reports
 - a. Amanda- lots of good, useful info; glad we went
 - i. Reducing barriers to access- issuing temporary cards
 - ii. Offering library cards to every student in the district (not covered by another library district). Would need a new policy but if passed it can be on the school registration page
 - iii. Fine free- efforts to reduce fines because they are a huge barrier. Policy needs to change at next policy meeting
 - iv. DVD's need to be two weeks like other materials, currently they are one week; another policy meeting issue
 - v. Strategic plan- last one was pre-covid; will need a strategic planning committee so it can go into effect fiscal year 2025
 - b. Nicole-
 - i. Better connections with schools

- iv. Passive programming are ongoing, adding a collage station, Kaydence working on interactive end-caps; still trying to increase passive programming so that teens have more attendance
- c. Trunk or Treat and Witches Night Out
 - i. Events by Bewitching Botanicals; the library will be more involved this year
 - ii. Library provided space for psychic readings during Witches Night Out
 - iii. Will have a trunk at “trunk or treat”
- d. Banned Books Week “Freed Between the Lines” was September 22nd-28th
- e. Library Crawl started 10/1
 - i. We have popcorn treats for visitors “thanks for popping in!”
 - ii. Map with pins for where people traveled from
 - iii. Have had about 20 people from other libraries so far
 - iv. We have passports, lists of libraries and things to do in town

4. Fundraising

- a. We had our book sale!
 - i. Book sale was better this year (\$435), garage sale forms were about the same as past years

5. Long Range Plan Progress Report

6. Other

Motion: Moved by Lacy Strader to approve the Director’s Report.

Motion carried.

VII. Committee Report

- 1. Budget/Finance Committee
- 2. Policy Committee
- 3. Building Maintenance Committee
- 4. District Expansion Committee
- 5. Ad Hoc Committee

VIII. Public Comment

IX. Announcements

- 1. Next meeting is November 19th, 2024

X. Adjournment: Monica Garrett made a motion to adjourn the meeting at 9:01 pm.

Motion carried.