



Auburn Public Library District

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Meeting Minutes Auburn Public Library District Board Meeting March 21st, 2023 7 PM

Call to order: A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on March 21st, 2023. The meeting convened at 7:09 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

Roll call to establish quorum:

Board Attendees:

1. Lacy Strader: present
2. Monica Garrett: present
3. Ashley Jarrett: present
4. Jeffrey Stutsman: absent
5. Shirley Deheve: absent
6. Dan Dixon: present

Staff:

Amanda Kendall, Library Director
Nicole Szymiski, Librarian

Visitors:

Jason Garrett- over the phone

I. Approval of minutes:

Motion: Moved by Lacy Strader to accept the minutes of the February 2023 meeting

Motion carried.

II. Consent Agenda

- a. Circulation up across the board

Motion: Moved by Lacy Strader that the Consent Agenda be approved.

Motion carried.

III. Unfinished Business

1. ILLNET survey and Annual Certification
 - a. Interlibrary loans and IHLS
 - b. Submitted already

2. Roof Estimate
 - a. Porters
 - i. About \$20k to repair damage and \$60k plus to replace roof
 1. This was not an itemized estimate
 - ii. Central Roofing
 1. Received itemized bid in the fall
 - a. \$45,678.07
 2. Will seek itemized bid for current damage
 - iii. Will get itemized bids for fixing the damage from others
 - iv. Roof will be replaced next fiscal year
 - v. Damaged portion (fascia) may need fixed prior to the roof replacement

IV. New Business

1. Paid Leave for All Workers Act
 - a. Policy committee will discuss
 - b. 40 hours worked = 1 hr PTO
 - a. Includes part time

2. HB-2789
 - a. Library systems- book banning
 - b. Policy is needed for grants such as the Per Capita Grant
 - c. From ilga.gov
 - i. provides that an alternative to the development of a written statement (rather than policy) prohibiting the practice of banning books is to adopt the American Library Association's Library Bill of Rights that indicates materials should not be proscribed or removed because of partisan or doctrinal disapproval; and provides that the written statement shall declare that an adequate collection (rather than stock) of books and other materials is needed in a sufficient size and varied in kind and subject matter to satisfy the library needs of the people of the State.

3. Impact of City building plan on Library
 - a. Lot boundaries for City building and library were shown

- b. If the City builds a fence on the curb on the east side of the library it would block access to the library parking lot thus creating an unsafe parking situation for the library. There is not enough room for the existing lot to have two way traffic flow. Potential problems include:
 - a. Hindering emergency access
 - b. Snow plow would potentially be unable to access lot
 - c. Hard for trash pickup/dumpster removal
 - d. Handicap parking would be inaccessible if the flow of traffic was not one-way as it is now
 - e. Street parking is unavailable during events taking place on the Auburn square
 - c. Potential solutions discussed:
 - a. If the city builds the fence on the curb closest to their building without blocking access to the drive in between the two buildings the aforementioned problems with library parking could be avoided.
 - b. Library could offer to purchase the parcel of land in between the two buildings
 - d. The board talked with Jason Garrett at 8:07 pm and discussed bringing our concerns to the attention of the City. He offered to come to the library and get the information we have and take it to the chief and engineer tomorrow (3/22/23).
4. Vacation Request
- a. Amanda is requesting June 30th and July 3rd-7th off
 - b. Not a board meeting week

Motion: Moved by Dan Dixon to approve Amanda's use of PTO

Motion carried.

V. Treasurer's Report

- 1. We have not yet received statements to present but this is typical this time of year.
- 2. New CPA is preparing a quote for the direct bill pay system

VI. Director's Report

1. Facility

- a. Library closed April 7th and 8th for the Easter holiday
- b. Pillar mural update- Bluey characters are up!
- c. Rainbow book display is back! This is a patron favorite and circulates a lot of books

2. Staff

- a. Professional development
 - i. February 28th- De-escalation part 2 attended
 - ii. April 4th- Mental Health and Wellness for Library Workers
 - b. FOIA and Sexual Harassment training ongoing
 - c. Barcoding refresher training is now required for Amanda and Nicole
 - i. This is done online
3. Programming
- a. Classroom visit
 - i. Nicole read a book to a first grade class at AES
 - b. Nicole has been getting a start on Summer Reading 2023!
 - c. Book clubs are ongoing
4. Fundraising
- a. City Wide Garage Sale and pancake breakfast
 - i. Garage Sales will be advertised 4/20-4/22
 - 1. Form will be available online
 - 2. \$15 fee to cover printing and advertising
 - ii. Pancake breakfast at the community center will be 4/22
 - 1. Pancakes, sausage and a drink will be offered for sale
 - 2. Amanda will look into a food permit
5. Long Range Plan Progress Report
6. Other
- a. More books were donated from the Amazon wishlist by Dee Dee Ketchum Walsh
 - b. Two paintings from local artist Toni Ludek Moore were donated by two patrons

Motion: Moved by Lacy Strader to approve the Director's Report.

Motion carried.

VII. Committee Report

- 1. Budget/Finance Committee
- 2. Policy Committee
- 3. Building Maintenance Committee
- 4. District Expansion Committee
On Hiatus

VIII. Public Comment

Jason Garrett's comments were mentioned previously in new business

IX. Closed Session

X. Call back to Order

XI. Announcements

1. Next meeting is April 18th, 2023

XI. Adjournment: Lacy Strader made a motion to adjourn the meeting at 9:03 pm.
Motion carried.