



333 W Jefferson ■ Auburn, IL 62615
Phone (217) 438-6211 ■ Fax (217) 438-9317

AGENDA
Auburn Public Library District Board Meeting
September 20th 2022, 7 pm

Call to order, roll call of trustees to establish quorum, recognition of visitors

I. Review of minutes for acceptance

1. August 2022 Board Meeting minutes
2. Budget Committee Meeting minutes

II. Consent Agenda

Any items may be moved for discussion by board members or citizens present)

1. Library statistics for August

III. Unfinished Business

1. Bank signee update
2. Registered for ILA Conference
 - a. Budget for ILA Conference for approval
3. Vote to close Tuesday October 18th to Thursday October 20th for professional development.
4. Budget and Appropriations Ordinance (Ordinance 2022-01)
 - a. Visitor discussion and feedback
 - b. Vote to approve Ordinance 2022-01
5. Present budget proposed by Budget and Finance Committee
 - a. Vote to approve FY 2022-2023 Budget
6. Debit/Credit Card Payment Options
 - a. Proposal to proceed with Square for Nonprofits from Budget and Finance Committee with a \$5 minimum transaction.
 - b. Vote on proceeding with Square for Nonprofits to accept credit card payments

IV. New Business

1. Last year's annual report
 - a. Vote to reapprove
2. Audit of Secretary's Records
 - a. Appointment of two board members to review these records for certification.
3. Legacy Donation
4. Proposed closing Thursday, October 27th for the occasion of Casey's Wedding
5. Approval for the purchase of new library cards

V. Treasurer's Report

1. Financial Reports

VI. Director's Report

- Facility
 - Switching CPA office has shown a notable improvement.
 - Ingram book ordering delays/supply chain issues
 - AT&T Text notification bug
 - Suggesting email notification instead
- Staff
 - Aide update
- Programming
 - Banned Books Week
 - September 18-24
 - Library Crawl
 - All of October
- Fundraising
 - The Fall Book Sale will be September 22-24 to coincide with the citywide garage sale
 - Volunteers for set up and tear down?
 - The Chili Supper update
- Long-Range Plan Progress Report
- Other
 - IPLAR was filed
 - We were closed for Labor Day
 - We will be closed Monday, October 10th for Indigenous Peoples' Day
 - We are looking forward to fall/holiday community outreach events
 - Trunk or Treat - October 29th
 - We're gunning to win this year, let us know if you have any theme ideas
 - Holiday Walk - November 26th
 - We will be hosting the Grinch himself
 - We will also be hosting both a Letters to Santa station and a Holiday Card for Overseas Military station

VII. Committee Reports

1. Budget/Finance Committee
2. Policy Committee
3. Building Maintenance Committee
4. District Expansion Committee

VIII. Public Comment

IX. Closed Session

XI. Adjournment

Next meeting is October 25th, 2022