



Auburn Public Library District

-  338 W Jefferson Street
Auburn, Illinois 62615
-  (217) 438-6211 (phone)
(217) 428-9317 (fax)
-  auburnpubliclibraryil.org

AGENDA **Auburn Public Library District Board Meeting** **October 17th, 2023, 7 pm**

Call to order, roll call of trustees to establish quorum, recognition of visitors

Any items may be moved for discussion by board members or citizens present

I. Review of minutes for acceptance

1. September 2023 Board Meeting minutes

II. Consent Agenda

1. Library statistics for September 2023

III. New Business

1. Adoption of the Tax Levy Ordinance (Ordinance 2023-02)
 - a. Vote
 - b. Certification of Ordinance
 - c. Truth in Taxation Certificate of Compliance
2. Approval of the FY 2023 - 2024 budget
Vote
3. Transitioning to Auto-Pay options when available for monthly bills
Vote
4. Assessment/Insurance Claim for roof damage
5. Meeting with Patrick from Cook & Kocher for Insurance renewal
6. CPA Update
 - a. Staff changes at the Springfield office
 - a. Scheduling meeting with Mr Salahuddin about annual reports

IV. Unfinished Business

V. Treasurer's Report

1. Financial Reports

VI. Director's Report

- Facility
 - Bomb threat procedures reviewed



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- Narcan
 - Spring memorial garden planted
 - Library Inservice Day
 - November 9th
 - Christmas decorating!
 - You're all invited to help!
 - We were closed for Indigenous Peoples' Day & Homecoming Friday
 - We will be closed Tuesday, October 24th for the Conference
 - No coverage
 - Will remain open Wednesday and Thursday
 - We will be closed Thursday, November 9th for Veterans' Day, and November 23rd & 24th for Thanksgiving
 - Website issue
 - Being resolved
- Staff
 - ILAAC 2023
 - In Springfield October 24th-26th
 - Dan will be attending Trustee day on the 26th!
 - We've begun using TimeTree for staff and program scheduling
 - Amanda will be on vacation beginning October 30th and returning November 13th.
 - She will still be coming in for payroll & the inservice day
- Programming
 - Banned Book Week
 - 4th Annual Library Crawl
 - Ongoing!
 - Storytimes & book clubs
 - Passive Programming
 - Question of the Month
 - Pumpkin Jack
 - How many Seeds in the Pumpkin
 - Postcards for Veterans
 - Trunk or Treat
 - Author event
 - Holiday Walk
- Fundraising
 - City Wide Garage Sale & Book Sale
 - Report
 - Book Donations & Giving Tuesday
- Long-Range Plan Progress Report
- Other



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VII. Committee Reports

1. Budget/Finance Committee
2. Policy Committee
3. Building Maintenance Committee
4. District Expansion Committee

VIII. Public Comment

IX. Adjourn to Closed Session

X. Closed Session

XI. Recall Meeting to Order

Call to order, roll call of trustees to establish quorum, recognition of visitors

XII. New Business

1. Report/Determination from Closed Session

XIII. Adjournment

Next meeting is November 21st, 2023