



**Minutes
Policy Committee Meeting
Saturday, June 11th 2022 @ 10 am**

Called to order: 10:10 am

Present: Lacy Strader, Jeffrey Stutsman & Amanda Kendall

New Business

1. Personnel Policy - Parental Leave
 - a. Discussed changing the "Maternity or Paternity Leave" policy to "Parental Leave"
 - b. Discussed changing the policy to include adoption and foster placement.
 - c. Discussed changing the policy from time other than vacation or sick time may be approved by the Director to a leave of absence up to 6 weeks is available.
2. Personnel Policy - Definition of Part-Time Employee
 - a. Discussed changing the definition of Part Time Employees from specifically averaging 20 hours a week to being defined as averaging under the full time definition of 35 hours.
 - b. Discussed removing the definition of a janitorial employee and prospective hours, as this is no longer applicable.
3. Challenged Item/Program Policy - Creation of Policy
 - a. We do not have a specific policy in place for handling challenged items, displays or programs. Amanda will draft a policy for the next committee meeting.

Adjournment 11:42 am