

Meeting Minutes
Auburn Public Library District Board Meeting
July 16th, 2024
7 PM

Call to order: A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on July 16th, 2024. The meeting convened at 7:06 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

Roll call to establish quorum:

Board Attendees:

1. Lacy Strader: present
2. Monica Garrett: present
3. Ashley Jarrett: present
4. Jeffrey Stutsman: absent
5. Deb Burke: present
6. Dan Dixon: present

Staff:

Amanda Kendall, Library Director: present
Nicole Szyski, Librarian: present
Kaydence Lehman, Aide: absent

Visitors:

Katie Horath

I. Approval of minutes:

Motion: Moved by Lacy Strader to accept the minutes of the June 2024 meeting

Motion carried.

II. Consent Agenda

- a. Total circulation up from June, mostly youth services

Motion: Moved by Lacy Strader that the Consent Agenda be approved.

Motion carried.

III. New Business

1. Welcome visitor!

- a. Katie Horath joined the meeting; she is a patron of the library and a former junior high English teacher at CTK
 - 2. Non-resident fee
 - a. Has been \$67 for a few years
 - b. Raising it would not impact the budget
 - c. Auburn has the cheapest non-resident fee around
 - d. *Motion:* moved by Lacy Strader to approve the repairs and painting of the parking lot.
 - i. Lacy Strader: yay
 - ii. Monica Garrett: yay
 - iii. Ashley Jarrett: yay
 - iv. Dan Dixon: yay
 - v. Deb Burke: yay
 - e. **Motion Carried.**
 - 3. Fall book sale/Garage sale schedule
 - a. September 26th-28th
 - b. Homecoming for Auburn is September 20th so the library will likely close early on this day
 - 4. Secretary report/audit for IPLAR
 - a. Lacy Strader and Deb Burke volunteered to audit minutes with Amanda
 - 5. Closing for library business on August 3rd (Last call before fall)
 - a. We will be face painting indoors at the library as requested by AAC
 - b. Traffic on the square will be blocked
- Motion:* Moved by Ashley Jarrett to close the library for regular library business for LCBF.
- Motion carried.**

IV. Unfinished Business

- 1. Still looking for new CPA
- 2. Budget committee meeting scheduled for August 10th at 10 am (Lacy, Monica, Jeffrey and Amanda sit on this committee)
- 3. CPA update
 - a. Annual Report of Receipts and Disbursements is not finished
 - b. Annual report to the comptroller will be filled out by Amanda using the prepared financial statement
 - c. Lacy Strader made a motion to approve the financial statement for Amanda to use to fill out and submit the annual report to the comptroller
 - i. Lacy Strader: yay
 - ii. Monica Garrett: yay
 - iii. Ashley Jarrett: yay
 - iv. Dan Dixon: yay
 - v. Deb Burke: yay
 - vi. **Motion carried.**

V. Treasurer's Report

1. Financial Reports
 - a. Incomplete; see above CPA update

VI. Director's Report

1. Facility
 - a. Parking lot- new lines were painted and the holes filled in
 - b. Library will be closed for inservice day on Friday, August 30th
2. Staff
 - a. ILA conference is coming!
 - i. Held in Peoria this year; registration open soon
 - ii. Nick Offerman is a guest speaker
3. Programming
 - a. Summer Reading- Adventure at the Library
 - i. Two weeks left! Will send out survey at the end
 - ii. Lots of positive feedback but attendance has been less than previous years; people are busy
 - iii. Next Friday is the "campout" at the library and Smokey the Bear 80th anniversary
 - i. Fishing
 - ii. Storytime
 - iii. Sasquatch
 - iv. Camping
 - b. Babies and Teens update
 - i. Teen participation has dwindled a bit but is still more teen participation than previous years
 - ii. Most have been honest about the break-in bags but there have been some older kids that cheat
 - iii. Scratch off tickets have been well received
 - iv. Break-in bags have been most popular with the tween crowd
 - v. Baby sensory story time continues to be well attended and some have signed up for the 1000 books before kindergarten
 - c. Storytimes, book clubs and passive programming
 - i. Baby story time has been going well
 - ii. Friday story time has not had good attendance
 - iii. Book clubs are ongoing
 - iv. Passive programming are ongoing; choose your own adventure with lego man and adopt a reading buddy
4. Fundraising
5. Long Range Plan Progress Report
6. Other
 1. Library was closed June 19th for Juneteenth
 2. Library was closed July 4th for Independence Day

Motion: Moved by Lacy Strader to approve the Director's Report.

Motion carried.

VII. Committee Report

1. Budget/Finance Committee
 - a. August 10th at 10 am
2. Policy Committee
3. Building Maintenance Committee
4. District Expansion Committee
5. Ad Hoc Committee

VIII. Public Comment

i.

IX. Announcements

1. Next meeting is August 20th, 2024

X. Adjournment: Ashley Jarrett made a motion to adjourn the meeting at 8:05 pm.

Motion carried.