



338 West Jefferson ■ Auburn, Illinois 62615  
Phone: (217) 438-6211 ■ Fax: (217) 438-9317

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## Minutes of the Auburn Public Library District Board Meeting Meeting Date: April 21, 2020

**Call to Order:** A regular meeting of the Auburn Public Library District Board of Trustees was held online in Auburn, IL 62615, on April 21, 2020. The meeting convened at 7:08pm. President Ashley Foster presiding, and Lacy Strader, secretary.

**Roll Call to Establish Quorum:**

**Board Attendees:**

Ashley Foster – present via Zoom	Jeffery Stutsman – present via Zoom
Carrie Pillischafske – present via Zoom	Shirley Deheve – present in library
Lacy Strader – present via Zoom	Monica Garrett – present via Zoom
Jessica Lance – absent	

**Staff:** Kristi Lear, Amanda Kendall, Nicole Szymiski

**Visitors:** none

- I. Approval of Minutes:** A motion was made by Carrie Pillischafske to approve the minutes of the February 18, 2020 meeting.

Shirley Deheve – yea	Carrie Pillischafske - yea
Lacy Strader – yea	Jessica Lance - absent
Monica Garrett – absent	Jeffery Stutsman - yea
Ashley Foster – yea	

**Motion Carried.**

- II. Consent Agenda:** A motion was made by Lacy Strader that the Consent Agenda be approved.

Shirley Deheve – yea	Lacy Strader - yea
Carrie Pillischafske – yea	Jessica Lance - absent
Monica Garrett – yea	Jeffery Stutsman - yea
Ashley Foster – yea	

**Motion Carried.**

- III. Unfinished Business**

None

- IV. New Business**

None

- V. Treasurer’s Report**

- VI. Director’s Report**

1. Facility



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- a. Storm damage – April 8<sup>th</sup> a storm exposed dry rot under part of the fascia. Bolash Construction came in to remove the dry rot and replace part of the fascia.
    - b. AEC inspection of fire extinguishers and alarm -AEC came out on April 15<sup>th</sup> for the inspection. There was a wiring issue in the alarm that was repaired.
  2. Staff
    - a. Work from homes updates
    - b. Library website – the website has been updated to include tabs with resources for COVID-19, At-Home Learning Resources, and At-Home Resources for Teens and Adults.
    - c. Facebook live story-times – staff has been reading from home.
  3. Programming
    - a. COVID-19 impact on Summer Reading- activities that can easily be done from home are being considered.
    - b. Patron self-registration for temporary library cards (online)
  4. Fundraising
    - a. Spring Book Sale cancelled – add an extra day or hours to Fall Sale
    - b. Library Friends Group – we would like to have one created if volunteers can be found.
  5. Long Range Plan Progress Report
    - a. Circulation Statistics
  6. Other
- VII. Committee Report**
1. Budget/Finance Committee
  2. Policy Committee
  3. Building Maintenance Committee
  4. District Expansion Committee
- VIII. Public Comment**
- None
- IX. Closed Session**
- None
- X. Announcements**
1. Next meeting is May 19, 2020
  2. The last day for Trustees to submit a Statement of Economic Interest to the County Clerk is April 30, 2020.
- XI. Adjournment** The meeting adjourned at 8:30 pm