**Minutes of the Auburn Public Library District Board Meeting**

**Meeting Date: February 15, 2022**

**Call to order:** A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on February 15th, 2022. The meeting convened at 7:06 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

**Roll call to establish quorum:**

**Board Attendees:**

1. Shirley Deheve: present
2. Lacy Strader: present 4. Jeffrey Stutsman: present
3. Monica Garrett: present 5. Ashley Jarrett: present

**Staff:**

Amanda Kendall, Library Director

Nicole Szymski, Librarian

1. **Approval of minutes:** A motion was made by Lacy Strader to approve the minutes of the February 1st, 2022 meeting minutes. **Motion carried.**

1. **Consent Agenda**
   1. Any items may be moved for discussion by boat members or citizens present
      1. Library statistics for January
         1. Lower than average youth circulation but that is to be expected this time of year.

*Motion:* Moved by Jeffrey Stutsman that the Consent Agenda be approved.

**Motion carried.**

1. **Unfinished Business**
2. Statements of Economic Interest
   1. Paper copies of Statements of Economic Interest were handed out and will be filed
3. **New Business**
4. Governor ending indoor mask mandate February 28th
   1. Library will be mask optional after February 28th
5. **Treasurer’s Report**
6. No financial reports were received between the last meeting February 1st and today. The snow closures put the reports behind in getting to the bank and CPA
7. **Director’s Report**
8. Facility
   1. Snow Closure
      1. We were closed Wednesday-Saturday the week of the snow storm. An ice storm is forecast laster in the week.
      2. The library will close when Auburn Public School District closes due to inclement weather
   2. Gas leak and HVAC status
      1. The library had a gas leak and a breakage in the HVAC system that caused a gas leak and an exhaust issue
      2. The HVAC system will need updating as it is almost 20 years old
   3. Carbon monoxide detectors are now located throughout the library
      1. CDS removed the old printer/copier. We were charged $100.
   4. Per Capita Grant has been filed
   5. Republic has delivered the dumpster and it is now in use
9. Staff
10. Programming
    1. Book Clubs
       1. Have been sparsely but enthusiastically attended. There has been attendance at each one so far.
    2. Take-and-makes are planned to continue
11. Fundraising
12. Long Range Plan Progress Report
13. Other
    1. We will be closed February 21st for President’s Day

*Motion:* Moved by Lacy Strader to approve the Director’s Report.

**Motion carried.**

1. **Committee Report**
2. Budget/Finance Committee

None

1. Policy Committee

None

1. Building Maintenance Committee

None

1. District Expansion Committee

None

1. **Public Comment**

None

1. **Closed Session**
2. **Announcements**
3. Next meeting is March15th, 2022
4. **Adjournment:** Lacy Strader made a motion to adjourn the meeting at 7:32pm.

**Motion carried.**